



## **CENTRAL READERS' COUNCIL**

Registered Charity No.271916

### **ADAMS-MYLAND FUND**

#### **AWARDS POLICY – Revised 2018**

1. It is important that all prospective applicants are familiar with the broad criteria of any awards:
  - Applicants must be licensed Readers and should reside within one of the dioceses of the Church of England or of the Church in Wales;
  - These funds are not available for initial training, but for help towards the cost of courses of study taken subsequently, for which insufficient funding is available from other sources. The grant may be used to supplement fees or for necessary books and resources, but not for cost of living expenses;
  - Applications must be for programmes, courses or research in the broad field of theology, with the primary aim of enhancing the applicant's knowledge and practice as a Reader;
  - The programme, course or research is normally part-time and offered by an accredited institution (including distance-learning) situated within the British Isles.
2. Completed applications should include the Application Form. Applications must be submitted in electronic form (or by post in hard copy if electronic form is not possible) to the Secretary at the address provided. Applications should be received well in advance in order for consultations to take place.
3. Every application must be supported by the Warden of Readers in the applicant's home diocese. This support should normally be shown on the reverse of this form, or by separate letter to the Secretary, Central Readers' Council.
4. The receipt of a completed application form cannot be construed to mean that a grant will necessarily be available. The decision of the Central Readers' Council and/or its officers is final, and may be limited by the availability of funds at any given time, as well as the suitability of any particular candidate or proposed course of study.
5. Many dioceses have grants available for CMD purposes. An application for a diocesan grant must be submitted to the Reader's diocese prior to any application being made to the Central Readers' Council for an Adams-Myland grant.
6. The CRC Executive Committee meets three times a year (normally in February, July and October) when applications are considered. In exceptional circumstances applications may be considered at other times by the Standing Committee.
7. Decisions concerning an award are made by the meeting of the Executive Committee. Grants connected with the award are usually paid to the applicant by bank transfer. Receipts and evidence of the expenditure are required from the applicant as soon as is practically possible.

8. It is important to note that the CRC does not normally award 100% of any amount requested.
9. What the CRC will be disbursing depends on the funds available for disposal, and this will be reviewed by the Executive Committee at the time of each application.
10. The CRC may be prepared to award the maximum of one further grant for ongoing postgraduate study or research, in which case a new application for a grant should be submitted.
11. Applications should be submitted by the applicant's Warden of Readers by e-mail to:

crcsec@btinternet.com,  
marked for the attention of Andrew Walker, CRC Secretary.

Postal applications should only be made where the applicant has no access to e-mail. In this case, please write to:

Andrew Walker, CRC Secretary,  
Central Readers' Council,  
Church House,  
Great Smith Street,  
London SW1P 3AZ

**Application for a grant from  
the Adams-Myland Fund held by  
The Central Readers' Council**

*Before filling in, please see Guidance on separate sheet.*

Full Name .....

Home Address .....

..... Postcode .....

Parish ..... Diocese .....

Phone no. .... E-mail .....

Date of Admission as a Reader ..... Date of Birth .....

**PROPOSED COURSE OF STUDY**

Qualification to be gained (if any) .....

Duration of course .....

Awarding Institution .....

Cost per year (or total cost for shorter courses) .....

Principal areas of study .....

.....

Please give details below of any other applications for funding (for the course to which this form relates) which have been made, indicating whether they have been successful or unsuccessful, and in the event of success, the amount awarded from each source.

..... successful/unsuccessful £ .....

..... successful/unsuccessful £ .....

Please summarise the way in which you envisage the proposed course is likely to help your development and ministry as a Reader.

Signed..... Date.....

**PLEASE PASS THIS FORM TO YOUR WARDEN OF READERS FOR COUNTERSIGNATURE AND EMAILING TO THE CRC SECRETARY.**

**To the Warden:** Please indicate below or in a separate letter why you feel this is an appropriate application for Central course funding. If you prefer to write separately, please still add the countersignature below.

Name and Title (in print) .....

Address .....

..... Post code .....

Signature ..... Date .....

Applications should be submitted by the applicant's Warden of Readers by e-mail to:

[crcsec@btinternet.com](mailto:crcsec@btinternet.com), marked for the attention of Andrew Walker, CRC Secretary.

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